



President: Mr D Allman

Patron: Mr N Charlton

Hon. Treasurer
Mr S W Reynolds
30 Watkins Road
Willenhall
West Midlands
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01902 410973

Chairman
Mrs Linda Morton
Vale Boarding Kennels
Warren Vale
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Rotherham
S62 7SS
01709 522815

Hon. Secretary
Mr Richard Lemon
Vale Boarding Kennels
Warren Vale
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Rules & Regulations

1. Name and objects

The club shall be called the Northern Tibetan Spaniel Club. Its objectives are to promote the health and welfare of Tibetan Spaniels and to promote every aspect pertaining to canine activities for the benefit of its members.

2. Officers and Committee

- 2.1 The Club shall consist of Patron(s), Honorary President, Chairman, Vice Chairman, Honorary Secretary, Honorary Treasurer, plus a Committee of ten and an unlimited number of members.
- 2.2 To become an Officer of the NTSC the person(s) must have served a minimum of three years on the Committee, and be a current serving Committee member, unless there are extenuating circumstances, to be agreed by majority of Committee.
- 2.3 To become a committee member, you must have been a paid-up ordinary member for the preceding 2 years. The Committee can co-opt a nominated member, however final decision at AGM.
- 2.4 Officers and Committee members should only be on one Tibetan Spaniel breed Committee at any one time.

3. Responsibilities of Officers and Committee

- 3.1 The management and property of the Club shall be in the hands of the Committee, consisting of the above Officers and elected Committee members.
- 3.2 The following Officers and Committee shall have full voting rights at Committee Meetings and General Meetings: *Patrons, Chairman, Vice Chairman, Honorary Treasurer, Honorary Secretary and Committee members.* The current Honorary President will not have voting rights.
- 3.3 Meetings of the Committee shall be held as often as deemed necessary but one at least every four (4) months. A quorum for Committee meetings shall be five (5) members of which two (2) must be Officers. Committee members are expected to attend greater than 50% (fifty percent) of meetings a year, and **all** shows, unless there are extenuating circumstances of unplanned nature.
- 3.4 The Committee shall have the power to co-opt members onto the Committee in the event of positions becoming vacant between Annual General Meetings. This is to be decided through majority vote of current Committee members. Those co-opted shall only hold office until the next Annual General Meeting of the Club at which an election of Officers and Committee takes place. Co-opted members shall have voting rights at Committee meetings. No individual who has been a member for less than two (2) years may be elected on to the Committee.
- 3.5 The Officers and Committee acknowledge that in the event of the Club ceasing to exist, a final statement of audited accounts with a record of the disposal of the property of the club, shall be forwarded to the Kennel Club within 6 months, and the persons named as Officers and Committee on the last return sent to the Kennel Club, will be held responsible by the Kennel Club for the proper winding up of the Club.
- 3.6 No person whilst an undischarged bankrupt, may serve on the Committee of, or hold other office, or appointment within a Kennel Club registered Society.
- 3.7 The Officers acknowledge that Maintenance of Title fee is paid to the Kennel Club, in January each year and that by 31st July each year, other returns, as stipulated in the Kennel Club Regulations for the Registration and Maintenance of Title of Societies and Breed Councils and the Affiliation of Agricultural Societies and Municipal Authorities, will be forwarded to the Kennel Club.
- 3.8 The Officers also acknowledge, their duty to inform the Kennel Club of any change of Honorary Secretary of the Club which may occur during the year.
- 3.9 A person may be elected an Honorary Life Member if he/she is a member of the Club and has been deemed by the Committee to have made a valued contribution to the Club.



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4. Election of members

- 4.1 Candidates for membership shall be proposed and seconded by two (2) existing fully paid-up members.
- 4.2 An up-to-date list of members and their addresses is to be maintained and if so requested, made available for inspection by the Kennel Club and members of the Club. A declaration of the number of members of the club must be made with Annual Returns. Details will be held under provision of GDPR.

5. Voting rights

- 5.1 Decisions at regular meetings shall be taken by votes of Committee members. Each member shall have one vote and in the event of an equal vote the Chairman shall have a casting vote.
- 5.2 At the AGM or any Special General Meeting decisions will be made by the votes of the members present, the Committee and including any postal votes, if specifically invited on the agenda. Each member is entitled to vote at the AGM. Junior Membership carries no voting privileges.
- 5.3 Each member shall be entitled to one (1) vote immediately upon acceptance of membership; two votes per partnership; postal votes are allowed; minimum voting age is sixteen (16) years.
- 5.4 The selection of Judges for NTSC club shows will be proposed and voted on by the Committee.

6. Club accounts

- 6.1 Appropriate bank accounts shall be held in the name of the Society, into which all the revenue of the Club shall be paid, and from which all withdrawals shall be made.
- 6.2 The Chairman, Secretary and Treasurer will each be signatories any two of whom can be signatories for required payments and withdrawals.
- 6.3 The Treasurer shall maintain the accounts, and these shall be produced annually. A copy of the certified accounts shall be presented to the members at the Annual General Meeting and a copy made available on request to members 14 days prior to the Annual General meeting.
- 6.4 Certification of the accounts must be carried out by one (1) qualified accountant or two (2) individuals with accountancy experience. Those undertaking certification must be independent from those who prepared the accounts.

7. Subscriptions

- 7.1 The annual subscription shall be Single Membership - Five Pounds (£5.00). Joint Membership - Seven Pounds (£7.00). Junior Membership - Fifty Pence (50p), this will be reviewed from time to time by the members at the Annual General Meeting.
- 7.2 The financial year begins on February 1st and ends on 31st January. No one shall be eligible to vote. or participate at any Annual General meeting or, Special General Meeting, unless his or her subscription has been paid in full. If the subscription is not paid by 1st February, following the start of financial year, his or her name will be taken off the list of members.

8. Expulsion of Members

- 8.1 Any Member who shall be disqualified under Kennel Club Rule A11j(5) and/or Kennel Club Rule A11j(9) shall ipso facto cease to be a Member of the Club.
- 8.2 If the conduct of any member shall, in the opinion of the Committee of the Club, be injurious or likely to be injurious to the character or interests of the Club, the Committee of the Club may, at a meeting the notice convening which includes as an object the consideration of the conduct of the member, determine that a Special General Meeting of the Club be called for the purpose of passing a resolution to expel him/her.
- 8.3 Notice of the Special General Meeting shall be sent to the accused member, giving particulars of the complaint, and advising him/her of the place, date, and hour of the Meeting that he/she may attend and offer an explanation. If at the meeting, a resolution to expel is passed by a two-thirds majority of the members present and voting, his/her name shall forthwith be erased from the list of members, and his/her name shall thereupon cease for all



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purposes to be a Member of the Club except that he/she may, within two calendar months from the date of such Meeting, appeal to the Kennel Club upon and subject to such condition as the Kennel Club may impose.

- 8.4 If the Club expels any member for discreditable conduct in connection with dogs, Dog Shows, Trials or Competitions, the Club must report the matter in writing to the Kennel Club within seven days and supply any particulars required.

9. Annual General Meeting

- 9.1 The Club will hold an Annual General Meeting before the end of March, or as soon afterwards as may be practicable. The Meeting will receive the report of the Committee and a copy of Balance Sheet, receive the results of any postal ballot, elect the Officers, and discuss any resolution duly placed on the agenda at which due notice has been given to the Secretary.
- 9.2 No business shall be transacted at an Annual General Meeting, unless notice thereof appears on the agenda, except for, routine matters or those in the opinion of the Chairman of the meeting are important.
- 9.3 Notice of the AGM, together with requests for nominations for Officers, Committee and resolutions shall be sent out to all members. Such nominations and resolutions to be in the hands of the Secretary at least twenty-one (21) days before the AGM. All nominations shall be signed by two (2) members of the Club other than the nominee, whose consent shall be in writing.
- 9.4 All judges accepting an invitation to judge at our Breed Club Shows will be asked not to judge the breed at any shows in the 12 months prior to the show.

10. Special General Meeting

- 10.1 A Special General Meeting may be called by the Committee or the Hon Secretary to be discussed if at least one-third (1/3) of all Club members send a signed requisition stating the subject to be discussed and requesting a Special General Meeting to do so. All members must be given twenty-one (21) days clear notice of the date of the Special General Meeting in writing.
- 10.2 No business, other than the matter on the agenda can be discussed at a Special General Meeting.
- 10.3 An independent Chairman may be appointed by the Committee or Club Members for an Annual General meeting or Special General meeting.

11. Amendments to rules

- 11.1 These rules shall not be amended or added to except at an Annual General Meeting or Special General Meeting, notice of which includes details of the proposal to alter the rules called. Such alterations should not be brought into force until the Kennel Club has been advised and given its approval of the alterations.
- 11.2 New rules or amendments introduced specifically to meet Kennel Club requirements shall be adopted immediately and be included in the Club's rules with effect from the Clubs AGM.

12. Kennel Club Final authority

The Kennel Club is the final authority for interpreting the Rules and Regulations of the Club in all matters of dispute and in cases relative to Canine or Club matters.

13. Federation

The Club undertakes not to join any Federation of Societies or Clubs